

Sub : Annual Rate Contract for Supply of Laboratory Chemicals for the year 2023 – 2024

Dear Sir,

The Homi Bhabha Centre for Science Education, a constituent unit of Tata Institute of Fundamental Research, an autonomous body of the Government of India, Department of Atomic Energy, hereby invites quotations for Annual Rate Contract for supply of **Laboratory Chemicals** for the year 2023 – 2024. The Rate Contract will be effective for a year from May 1, 2023 to April 30, 2024.

The Registration Form and Commercial bid should be sent in sealed cover distinctly marked accordingly; otherwise it is likely to be rejected. HBCSE reserves the right to accept or reject any or all quotations without assigning any reasons.

We request you to kindly send your sealed quotation with terms and condition for supply of the above items on or before **April 16, 2023**

Thanking you,

Yours faithfully,

(Pragati Dandekar)
Head Administrative Operations

BID DOCUMENT (RATE CONTRACT FOR FY2023-24)

NOTICE INVITING SEALED TENDERS FOR ARC (SINGLE BID)

Sealed Tenders/Bids are invited on behalf of Director, HBCSE Mumbai from reputed manufacturers / authorized distributors of Indian / Foreign Firms for award of Annual Rate Contract for supply of Laboratory Research Chemicals, Glassware & Plastic ware for the FY 2023- 24 as detail below:

SN	Name of item	NIT No.
1	Annual Rate Contract for supply of Laboratory Research Chemicals, Glassware & Plastic ware (PRODUCT CATEGORY AS PER CHAPTER NO-2 OF THIS BID DOCUMENT)	

RC REGISTRATION FEES	Fees is Rs. 500/- (Five Hundred Only) per RC category. (Note: Please read chapter -2. You can club the total RC fees in One DD. But Separate Application ARC Form is required to be submitted for each RC Category.)	
MODE OF PAYMENT OF RC FEES	<u>Demand Draft</u> of any nationalized/commercial schedule bank. Demand Draft must be enclosed along with the quotation. Please mention firm name & contact no, tender ref no backside of demand draft.	
DD TO BE ISSUED IN FAVOUR OF	<u>Homi Bhabha Centre for Science Education</u> , payable at Mumbai.	
TENDERS TO BE SUBMITTED TO	Purchase Section, Homi Bhabha Centre for Science Education Tata Institute of Fundamental Research V. N. Purav Marg, Mumbai – 400 088	
LAST DATE & TIME FOR SUBMISSION	16.04.2023 up to 17.30hrs	Please strictly adhere to the dates / times mentioned in this document.
DATE & TIME FOR OPENING OF TENDER	17.04.2023 at 15.00hrs	
PLACE OF OPENING	Purchase Section - HBCSE - Mumbai	
PRE-BID MEETING (IF ANY)	No Pre-Bid meeting. (Contact information given at the end of this document for queries (if any) about tender.	
The objective of Pre-Bid Meeting is to provide a platform for clarifying issues and clearing doubts, if any, about the specification and other allied technical / commercial details of the bid document. This is also an opportunity to question the bidding conditions and the bidding process. Bids should be submitted only after the PBM if any so as to take care of the changes made in the bidding document. The prospective PBC participants should inform their intention to participate and send written queries at the email purchase@hbcse.tifr.res.in sufficient before PBC date to enable us to keep the response ready. The changes made to the bidding document subsequent to the PBM shall be treated as amendment to this bidding document and the same shall also be hosted on HBCSE website.		

BID DOCUMENTS CHAPTERS

Chapter 1: INSTRUCTIONS TO BIDDERS/ TERMS & CONDITIONS

Chapter 2: CATEGORY LIST /CODE FOR RATE CONTRACT

Chapter 3: APPLICATION FORM FOR RATE CONTRACT (ARC)

Chapter 4: STANDARD FORMS, (TO BE SUBMITTED BY THE BIDDERS)

This Tender/Bid shall be submitted in Single Bid

Single bid means total offer/bid/Quotation with Rate Contract Registration Fees (if applicable), all terms and conditions, price quote & technical literature/details etc. required formats in and as one single document & in One Single Envelope.

Please Check and submit all forms and formats to be submitted with quotations as per chapter No 4. Offers/BID without this shall be summarily rejected.

Please refer to ARC FORM, PRODUCT CATEGORY LIST FOR RATE CONTRACT & important points / clauses / terms and conditions mentioned in this document as per above chapters.

Please read all points of BID Document very carefully before submission of your bid.

The competent authority in HBCSE will have full right to reject any/all offer(s) without assigning any reason thereof and full authority to postpone the tender issue date, submission /opening date or to alter any other condition of tender as per Policy/Committee recommendations of HBCSE for which no claim from whomsoever will be entertained.

Sd/-
(Head Administrative Operations)
For Centre Director, HBCSE

CHAPTER – 1: INSTRUCTIONS TO BIDDERS/TERMS & CONDITIONS

SN

DETAILS

1 BIDDERS ELIGIBILITY / QUALIFICATION / REQUIREMENTS

This Invitation for Bids is open to all Original Manufacturers/ their Authorized Dealers/ vendors / suppliers to quote on their behalf for this tender as per Manufacturer's Authorization Form and Indian Agents of Foreign Principals, if any who possess the qualifying requirements as specified in the Tender.

2. DISCOUNT:

The Discount as per the Form-3 available in the tender document will be offered by the manufacturer/ authorized distributors on the manufacturers Price list for the year 2023-24 may be mentioned. The firms must offer a flat discount rate on all items instead of separate discount on different items like Culture Media, Chemicals etc. The Discount Offer should not be in any case less than the rate of discount offered to any Government Organisation/Institute or any other party. The Certificate of price justification must be submit along with proposal.

3. REFUND OF RC FEE

The Registration fee is non-refundable. However in case of unsuccessful bidder, the Rate Contract will not be awarded and registration fees will be refunded to such unsuccessful bidder only.

4. PRICE LIST

The bidder is requested to submit one copy of the latest printed Price List for Financial year 2023-24 along with this bid. The soft copy of the rate list need to be submitted in Excel file strictly as per prescribed price bid format. If the new/current price list/ catalogue is under printing, not ready, cannot be printed, then firms are informed to submit the last latest available price list/ catalogue along with the undertaking provided in the ARC form.

5 PERIOD OF VALIDITY OF BIDS

Bids shall remain valid for 180 days after the date of bid opening prescribed by the Purchaser. In exceptional circumstances, the Purchaser may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request will not be required nor permitted to modify its bid. Bid evaluation will be based on the bid prices without taking into consideration the above corrections. For Rate contract, offer/discount will be valid for minimum 01year.

6 WITHDRAWAL, SUBSTITUTION AND MODIFICATION OF BIDS

No withdrawal of Bids is permitted after the Deadline for submission. No suo-moto reduction in prices quoted by bidder shall be permitted after tender submission due date & time / extended due date & time. If any bidder unilaterally reduces the prices quoted by him in his bid after opening of bids, the bid(s) of such bidder(s) will be liable to be rejected. Such reduction shall not be considered for comparison of prices but shall be binding on the bidder in case he happens to be a successful bidder for placement of Order.

7 CONFIDENTIALITY

Information relating to the examination, evaluation, comparison and recommendation of contract award, shall not be disclosed to bidders or any other persons not officially concerned with such process until placement of the Order.

8 CLARIFICATION OF BIDS

To assist in the examination, evaluation, comparison and post qualification of the bids, the Purchaser may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted. Any clarification submitted by a bidder in respect to its bid which is not in response to a request by the purchaser shall not be considered.

9 PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders.

The Centre Director, HBCSE reserves the right to reject any/all the proposal/s without assigning any reason whatsoever. Any deviation from the Terms & Conditions mentioned above will imply disqualification for the firm. Please Offer uniform discount for the entire Catalogue prices. Chemicals having expiry of less than six months not to be supplied. No request for increase in prices will be entertained for one year from the date of entering into the rate contract. The prices should be inclusive of packing & forwarding. If ex-works / go down prices are quoted, then packing& forwarding documentation, freight and insurance charges must be specifically mentioned separately. Sale Tax / other Govt. levies will be paid at actual and prevailing rates of duty and tax etc. may be mentioned separately. No other charges other than those mentioned clearly in this form will be paid.

More submission of application/proposal does not imply acceptance of the same at this end and the firms will be enlisted only after meeting the laid down qualifying parameters for which our decision will be final.

10 FRAUD AND CORRUPTION

The purchaser requires that the bidder's suppliers and contractors observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, the following are defined:

“Corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution; “Fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract; “Collusive practice” means a scheme or arrangement between two or more bidders, with or without the knowledge of the purchaser, designed to establish bid prices at artificial, non- competitive levels; and “Coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract. The purchaser will reject a proposal for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question.

11 APPLICABLE LAW

The Contract shall be interpreted in accordance with the laws of the Union of India and all disputes shall be subject to place of jurisdiction Mumbai.

Please Read all following Terms /points before submitting application form.

- The Rate Contract awarded will be valid from **01/05/2023 to 30/04/2024. This period may be extended up to 6-12 months, if required and agreed by both HBCSE & FIRM.** Price list valid for The Rate Contract Period should be submitted to each users. Successful applicants will be intimated to submit their Pricelist/Catalogue/Brochure/ Pamphlet only after enlistment. Around 20-30 copies of these books will require to be circulated among the various departments, labs, divisions and scientists. Prices of the products are also to be submitted in the form of CDs or Floppies. Authorization certificate in respect Principals duly signed and showing validity for the year 2023-24 should be submitted.
- Homi Bhabha Centre For Science Education (HBCSE), is a National Centre of the Tata Institute of Fundamental Research (TIFR), is a public funded Institute under the administration control of the Department of Atomic Energy (DAE), Government of India, and it is registered with the (DSIR) Department of Scientific and Industrial Research Government of India as Public Funded Research Institute vide their Registration No. 11/596/2013-TU-V dated 24st July 2019. This (DSIR Registration) of TIFR is valid up to 31.03.2025, TIFR Mumbai IEC No. 0388122153. Price List excluding Custom Duty & Central Excise Duty/ GST should be submitted (IF ANY). The Bidders are requested to quote Customs Bounded Ware House Prices, if applicable. Prices quoted should be up to HBCSE, Mumbai. The Custom duty Rates /Exemption will be as applicable as per Govt. of India Rules as applicable & Registration with DSIR as per above details. The GST Rates will be as applicable.
- Freight, insurance charges, if any will not be borne by the purchaser other than order in foreign currency. Similarly shortage, pilferage in transit will be sole Responsibility of the supplier and the same will be intimated to the supplier on receipt of goods by the purchaser to make good the loss caused on this account. The defective supply will have to be replaced by the supplier within 7 days without freight/ transport charge. That the delivery/ Supply will be made on F.O.R basis to this Institute, by road transport, train or flight. Sales Tax (Trade Tax) and other Govt. levies will be paid extra as applicable. The articles should be securely packed to avoid damages etc. in transit. Supply be made from the latest batch of production with the maximum life period & original packing.
- No revision in rate (on higher side) will be accepted during contract period. No upward revision in price will be accepted during currency of the rate contract under any circumstances. The bidder should provide an undertaking to this effect. However, any fall in the RC prices should be extended immediately to HBCSE as per the standard Fall clause applicable for such rate contracts.
- Part supply shall not be accepted until and unless it is supported by convincing reasons and approved by the Competent Authority of this Centre. That the supply of material will have to be completed within the stipulated time frame mentioned in the purchase order. The liquidated charges @0.5% per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of goods/ contract value.
- Enlistment under Rate Contract with this Centre does not ensure business of any minimum quantum, whatsoever. Enlistment can be cancelled at any time if the firm is found as "Habitual Defaulter" or supplying sub-standard material or for any other reason, based on the complaints received from the users.
- No payment will be made for unsatisfactory supply. Incomplete proposals and proposals received after due date shall not be entertained. Proposal for rate contract may be submitted in above prescribed format and all columns may be filled up. Proposal must be neat and clean and duly typed/ clean handwritten. Under a Product Category, the firm must fulfill all the mentioned requirements failing which its offer will be rejected as incomplete. Printed terms and conditions of the applicant on their Quotation Form/literature/letter etc. if any, will not be binding on us. Where contract (R/C) for supply of goods, etc. imported (Subject to custom duty and foreign exchange fluctuations) and / or locally manufactured (Subject to excise duty and other duties & taxes), the percentage of price should be specifically stated along with the selling rates of foreign exchange element taken into account in the calculation of the price list of the imported items.
- There should be one exclusive authorised dealer / stockiest for each brand/ product. Any addition or deletion of dealership / distribution ship must be intimated immediately. Order can be made to local stockiest directly at R/C rate as per the same terms & conditions. The local stockiest may be asked to keep stock of essential R/C items for ready supply ex-stock and can offer extra discount more than RC as per contract based on quantity, offer by manufacturer , bulk order etc.
- The item supplied should be certified by the supplier to be of genuine quality/make and procured from the authorized stockiest/dealer/Manufacturer. The Supplies if rejected due to non-conformity with the specifications has to be removed and replaced within the stipulated period free of cost at the ultimate destination. In case of failure to do so the rejected supply shall be disposed of by HBCSE at their own discretion and no claim shall be entertained.

CHAPTER – 2

CATEGORY CODE FOR RATE CONTRACT

(A Separate Application Form is required for Each Product Category)

Sr N o	RC Category	RC CODE	Fees for RC Applicatio n
01	All Chemicals /Consumables useful for Lab. (including chemicals/solvents (LR/AR/HPLC grade), rare chemicals/fine chemicals, / biochemical / immune chemicals, general common chemicals required for lab, diagnostic kit, reagents including elisa/ pcr diagnostic kits, sensors, probes etc. Assay kits, molecular biology enzymes, reagents, culture media, culture reagents, antibodies, readymade media and media components for microbiology/animal cell culture, filtration products. ,filter paper, chromatography accessories (hplc/gc columns/columns fittings/tlc plates ,filter membrane , disposable filter units, cotton, tissue paper rolls/aluminium foil , surgical gloves/polyvinyl & nitrile gloves & safety wears for chemical & biological labs/workshops , disinfectants) (Separate list enclosed – Annexure ‘A’)	RC- A	Rs
02	Glasswares & Plastic wares (Complete range) useful for Scientific research. (Separate list enclosed – Annexure ‘B’)	RC- B	Rs

CHAPTER – 3 (ARC FORM)

APPLICATION FOR RATE CONTRACT (ARC FORM)

(A separate ARC form is required to be submitted for each RC category)

1	APPLICANT FIRM NAME submitting this ARC Form														
2	CORRESPONDENCE ADDRESS <i>(with telephone/mobile/fax no./e-mail address and also with official website, if any)</i>														
3	CONTACT DETAILS OF APPLICANT FIRM (please attach visiting card if any) Name of Person :- Designation :- Contact No :- E mail Id:-														
4	STATUS OF THE APPLICANT FIRM <div style="text-align: center; color: red;">MARK <input type="checkbox"/> IN SUITABLE ()</div>	<div style="text-align: center;"> <input type="checkbox"/> <u>MANUFACTURER</u> OR <input type="checkbox"/> <u>DISTRIBUTOR/STOCKIST/RE-SELLER/OTHER</u> </div>													
5	DO YOU HAVE /OFFER CUSTOM BONDED WAREHOUSE FACILITY /CBW PRICE LIST <div style="text-align: center; color: red;">MARK <input type="checkbox"/> IN SUITABLE ()</div>	YES () If yes, pls. attached copies of relevant documents, attached CBW price list	NO ()												
6	APPLICABLE TAX & RATE OF TAX FOR RC ITEMS. <small>The GST Rates / Exemption applicable will be as per GOI, MoF Notification No. 45/2017 & 47/2017 dt. 14/11/2017 & GOI - GST Law 2017 as applicable.</small>														
7	Provide following details (a) TIN No. with date of validity if any (b) GST Regn. No. (c) Income Tax PAN No. (in the name of firm/ Company & not individual) Latest copy of Return filed with Income Tax Department & Latest copy of Sale Tax Return. (Please enclose copies of relevant papers)	<div style="text-align: center; color: red;">(Please enclose copies of relevant papers otherwise your application may be rejected)</div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">Tax Head</td> <td style="width: 50%; border-bottom: 1px solid black; text-align: center;">Registration No</td> </tr> <tr><td style="border-bottom: 1px solid black;"></td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td style="border-bottom: 1px solid black;"></td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td style="border-bottom: 1px solid black;"></td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td style="border-bottom: 1px solid black;"></td><td style="border-bottom: 1px solid black;"></td></tr> <tr><td style="border-bottom: 1px solid black;"></td><td style="border-bottom: 1px solid black;"></td></tr> </table>		Tax Head	Registration No										
Tax Head	Registration No														

8	Fees for RC Application-- DD DETAILS (DD No & date) ALL DD MUST BE PREPARED IN FAVOUR OF <u>The Director,</u> <u>Homi Bhabha Centre for Science Education,</u> <u>Payable at Mumbai</u>		Total No of ARC form submitted /RC category applied = Total DD Amount = DD Details = This fees is nonrefundable.	
9	Are you having RC with any other DBT /CSIR /Govt. Deptt./Research Institute for the period in between 2020-2022 MARK <input type="checkbox"/> IN SUITABLE ()		YES () If yes, pls. mention the details and attached copies of relevant documents	NO ()
10	In case Applicant firm is nominating any distributor then give details. If you are not nominating any distributor , Write “NA” - Not Applicable		Details of Distributor for HBCSE Name of distributor:- Address :- Contact No :- E mail Id:-	
11	In case Applicant firm is <u>Not manufacturer</u> . <u>Certificate of authorisation as per format given in form No- 3 in Chapter No -4. on Manufactures letterhead in valid for category mentioned and current year is required without which your application may be rejected.</u>		Proper Authorisation Certificate is Attached :- _____ write (YES / NO) <u>(WITHOUT AUTHORISATION CERTIFICATE, YOUR APPLICATION WILL BE REJECTED)</u>	
12	Price List / Catalogue details MARK <input type="checkbox"/> IN SUITABLE ()			
			Year of Price list/ catalogue _____	
13	If the current year, final Price list / catalogue is <u>Not Submitted</u> , write Reason:- for not submitting the latest Price list/ catalogue -	Reason :- () under printing / () not ready / () will not be printed / () Other reason Reason in detail :-		
14	<u>If you are not submitting current valid Price List / Catalogue with your application and if reason for the same is not mentioned above, then your application will be</u>			

rejected. If the new/ current Price list/ Catalogue is under printing , not ready , cannot be printed , then firms are informed to submit the last latest available Price list / catalogue along with ARC form with the following undertaking.

UNDERTAKING TO BE GIVEN BY FIRM IF CURRENT PRICE LIST IS NOT SUBMITTED

My firm is not able to submit the current price list as per reason mention above. I am submitting my old price list printed in/for year_____valid for this rate contract 2023-24 till 6 Months from issue of rate contract OR submission of my new / current price list/ catalogue for 2023-24 **whichever is earlier** in case of my ARC is accepted. If my firms fails to submit the new price list / catalogue of 2023-24 within 6 Months from the issue date of RC , then these old price list / catalogue submitted along with this application as mentioned herewith will be valid / in force till the end of RC contract period.

I/We_____have read all the points, entire terms and conditions of this tender document and we are fully agreeable to the terms and conditions mentioned herein.

Competent Authority to sign:
Name, Designation:
Date with stamp & seal of organization

Important Points to note/Comply

- ✓ **ONE RC CATEGORY = ONE ARC FORM**
- ✓ **IT IS MANDATORY TO SUBMIT PRICE LIST OR CATALOGUE ALONG WITH ARC. PLEASE READ POINT NO 12 TO 14 OF ARC FORM CAREFULLY.**
- ✓ **FIRM CAN MENTIONED ANY NUMBER OF BRANDS / MAKE UNDER ONE RC CATEGORY/CODE**
- ✓ **RC CODE & RC CATEGORY DETAILS HAS BEEN GIVEN IN CHAPTER NO – 2.**
- ✓ **FINAL RATE OF DISCOUNT OFFERED ON LIST PRICE -== DOUBLE DIGIT DISCOUNT WILL BE PREFERRED. PLEASE OFFER BEST POSSIBLE DISCOUNT CONSIDERING THE GOVT. RESEARCH INSTITUTE STATUS OF TIER.**
- ✓ **FOR EACH RC CODE ARC FORM – RS. 500/- (Five Hundred Only) TENDER FEES IS APPLICABLE.**
- ✓ **YOU CAN CLUB THE DD AMOUNT IF YOU ARE APPLYING FOR MORE THAN ONE RC CODE CATEGORY.**
- ✓ **HOMI BHABHA CENTRE FOR SCIENCE EDUCATION NATIONAL CENTRE OF THE TATA INSTITUTE OF FUNDAMENTAL RESEARCH. IS AN AUTONOMOUS INSTITUTE OF THE DEPARTMENT OF ATOMIC ENERGY (DAE), GOVT. OF INDIA AND IT IS REGISTERED WITH THE (DSIR) DEPARTMENT OF SCIENTIFIC & INDUSTRIAL RESEARCH, GOVERNMENT OF INDIA AS PUBLIC FUNDED RESEARCH INSTITUTE VIDE THEIR REGISTRATION NO. TUV/RG-11/596/2013-TU-V. CDE 13/20(3)/2010/TIER/R&D-11/10137 DATED 8TH DEC 2020. THIS (DSIR REGISTRATION) OF TIER IS VALID UP TO 31.12.2025. TIER MUMBAI IEC NO. 0388122153. THE GST RATES WILL BE AS APPLICABLE.**
- ✓ **DO NOT WAIT FOR LAST DATE OF APPLICATION FOR SUBMITTING YOUR ARC FORM.**
- ✓ **READ THIS NIT CAREFULLY.**

☐ ☐ **Cut & Stick following this on your Catalogue/CD** ☐ ☐

<p><u>Final Catalogue List submitted to HBCSE for rate contract 2023-24</u></p> <p>Name of Firm –</p> <p>Name of Category –</p> <p>Category Code –</p> <p><u>Put your authorised sign seal and stamp of firm.</u></p> <p><u>This catalogue /Price List submitted will be treated for rate contract.</u></p>
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CHAPTER 4 STANDARD FORMS

READ THE FOLLOWING AND SUBMIT THIS FORM ALONG WITH THIS APPLICATION.

(To be submitted by the bidders)

FORM -1

form must be submitted on firm letterhead and in original

BID COVERING LETTER

To,

The Centre Director,
Homi Bhabha Centre for Science Education,
V. N. Purav Marg,
Mankhurd (East),
Mumbai – 400 088

Sir,

I/We, the undersigned, declare that:

I/We have examined and have no reservations to the Bidding Documents, ARC FORM including addendum (if any). We offer to supply in conformity with the Bidding Documents and in accordance with the condition of contract, specified in the tender document.

TOTAL NO OF RC CATEGORY APPLIED =

RC CODE NO =

AMOUNT OF DD AND DETAILS OF DD =

I/We, the undersigned have read the entire terms and conditions of this Tender document and we are fully agreeable to the terms and conditions mentioned herein.

Competent Authority to sign:
Name, Designation :
Date with stamp & seal of organisation

FORM 2:

MANUFACTURERS' AUTHORIZATION

The Centre Director,
Homi Bhabha Centre for Science Education,
V. N. Purav Marg,
Mankhurd (East),
Mumbai – 400 088

Sir,

We the manufacturers/owner/producer of the items quoted as per price list /Catalogue submitted for this RC tender, do hereby authorize M/s. _____ (Name and address of Agent) on our behalf to submit a bid, negotiate and receive the order from you, supply the material, entering in to Rate contract for the category quoted in his application against your RC tender 2022-23. We hereby extend our full support, guarantee and warranty) for the goods and services offered by the this firm as per the catalogue attached and RC category applied as per ARC form.

Competent Authority to sign:

Name,

Designation:

Date with stamp & seal of organisation:

This form /letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. (Without valid authorisation, the application can be rejected.)

DISCOUNT OFFERED FOR RATE CONTRACT

SN	RC CODE	RC CATEGORY	Name of Brand/make/ mfg. (if any) (Attached Authorisation certificate for each brand/make)	PRICE LIST CATALOGUE/ CD <u>YEAR</u>	Manufacturer Discount %	Dealer Discount (if any) %	Final Discount %	Tax rate (if any)

(For each Make /Manufacture / Principals, please mention each discount separately. You can enrolled any brand/make in one RC category ,if you have valid authorisation from company)

PRICE RESONABILITY CERTIFICATE

(DECLARATION BY BIDDER)

I/We _____ have read the entire terms and conditions of this Tender document and we are fully agreeable to the terms and conditions mentioned herein.

- We hereby declare that all the particulars given in this application are true, complete to the best of our knowledge and belief and we will produce all the relevant documents promptly, if necessary or as and when asked for by the HBCSE. In the event of any information being found false or incorrect or ineligibility being detected even after the approval of Rate Contract, our contract may be cancelled and all our claims may be forfeited by the HBCSE.
- We certify that the discount offered to HBCSE under the Rate Contract is not less than the rate of discount offered by us to any other Government Organisation/ Institute or any other party.
- We also declare that we will not sell our products at a lesser price to other parties than those given to you and in the event of happening of such situation, we will be bound to refund the difference and our enlistment may be cancelled at the discretion of the HBCSE.
- We also undertake that all the terms such as product range, price, discount, delivery/other charges, terms of payment and also the name/s of the distributor will remain unchanged during the period and no alteration will be done without your official approval. However, we will promptly change our distributor/supplier if a request/complaint is received from your end with regard to this effect due to any reason.

The decision of competent authority of HBCSE with respect to this Tender-Result will be fully agreeable and binding on us.

Competent Authority to sign:

Name, Designation:

Date with stamp & seal of organisation

Please take print of this full tender/BID Document and submit this duly signed each page & stamped with above declaration and sign wherever mentioned along with your quotation/bid without which your bid will be rejected

[illegible]

Annexure - A	
HOMI BHABHA CENTRE FOR SCIENCE EDUCATION	
TATA INSTITUTE OF FUNDAMENTAL RESEARCH	
V. N. PURAV MARG, MANKHURD (EAST), MUMBAI 400088	
Sr. No.	Chemicals
1	SD fine chemicals
2	SRL chemicals
3	Loba chemicals
4	Sigma chemicals
5	Himedia products
6	Merck products
7	Bulk solvents (5L-10L), commercial grades
8	CSS absolute ethanol bottles (AR grade)
9	Alfa Aesar chemicals
10	CDH chemicals
11	Fischer Scientific chemicals
12	Prabhat chemicals
13	Rakiro Biotech solutions