

HOMI BHABHA CENTRE FOR SCIENCE EDUCATION

January 12, 2024

Minutes for Pre-bid meeting for the Canteen Tender at HBCSE -2024

A pre-bid meeting for the Canteen Tender 2024 was held on 12.01.2024 at 2.00 p.m. in room no. G-1 (Main Bldg.) at HBCSE to discuss tender requirement and attend query/s of the bidder representatives, if any. The members of HBCSE who attended the pre-bid meeting are as follows:-

- 1) Ms. Pragati Dandekar
- 2) Mr. Krishna Chandra Sahu
- 3) Mr. Mahesh B. Bamne, Indenter
- 4) Mr. Santosh L. Rasam
- 5) Mr. Hemant Mandalik

The following bidder attended the pre-bid meeting.

- 1) M/s. Usha Catering Services
- 2) M/s. PCS Pvt. Ltd.
- 3) M/s. Kuber Health Food & Allied Service Pvt. Ltd.
- 4) M/s. Oriental
- 5) M/s. Vidya Caterers
- 6) M/s. Pooja Hospitality Service
- 7) M/s. Saanvi Hospitality
- 8) M/s. Chef Talk
- 9) K. Star Hospitality and Service

The bidders were informed about the requirement of tender or enquiry and the detailed information about the requirement was provided to the bidders i.e. job specification, quality and quantity etc. in the meeting.

Some bidders' representatives raised few queries which were replied by the HBCSE members as follows:

1. M/s. Vidya Caterers representative raised query regarding how to submit technical and financial bid –
Response given – bidders have to submit their technical and financial bid as 2 covers on online GeM portal.
2. M/s. Usha Catering Services representative had a query about the scope of work and schedule of canteen timings -
Response given as per the information given in the tender.
3. M/s. Chef Talk representative inquired about the wages payable to catering staff and their payment terms and procedure –
The explanation given – the wages part of the catering staff will be borne by the Centre. Initially the canteen contractor will pay the monthly wages to the catering staff and shall submit the monthly bill along with all the statutory documents to the accounts section for reimbursement of monthly wages bill.
4. M/s. Saanvi Hospitality representative questioned about the infrastructure and facilities to be provided by HBCSE and also regarding Form 'O'.
Response given – Kitchen along with cooking utensils and all necessary kitchen equipments, dining area with necessary infrastructure, electricity connection & points, electrical equipments/ infrastructures viz. fridge, oven, gas stove, electric heater, water purifier, etc. will be provided by the HBCSE.
A brief explanation about the Form 'O' was given to all bidders' representatives.

3. M/s. Pooja Hospitality Service representative asked about the canteen's operational days in a week –

Response given – HBCSE observes a five-day week: Monday to Friday. However, a number of programmes are held on Saturdays, Sundays and Public holidays. The Contractor shall be required to offer canteen services on these days when s/he will be intimated about such programme. S/he will also be required to provide breakfast, lunch and dinner services to the members staying at HBCSE Hostel and Guesthouse, all around the year.

No further queries were raised by the bidder representatives.

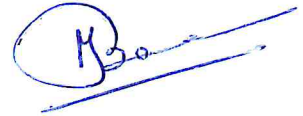
All the bidders' representatives visited HBCSE Canteen site.



Ms. Pragati Dandekar



Mr. Krishna Chandra Sahu



Mr. Mahesh B. Bamne



Mr. Santosh L. Rasam



Mr. Hemant Mandlik