

होमी भाभा विज्ञान शिक्षा केंद्र  
**HOMI BHABHA CENTRE FOR SCIENCE EDUCATION**

February 19, 2024

**Minutes of Pre-bid meeting for purchase of 30 Laptops**

A pre-bid meeting for the purchase of 30 Laptops for NIUS Computational Lab was held on 19.02.2024 at 3.00 p.m. at G1 (Main Building) to clear doubts and discuss with the vendors.

The following members of HBCSE represented the pre-bid meeting -

- 1) Mr. Rupesh Nichat, Indenter
- 2) Mr. Santosh L. Rasam, Member, Purchase Section
- 3) Mr. Hemant Mandalik, Member, Purchase Section

The following bidder attend the Pre-Bid meeting:

1. Mr. Vindlal Maurya & Ms. Neha Shetty (M/s. Advent Technology)
2. Mr. Jagdish Narayanan & Ms. Chetna Rane (M/s. RAC IT Solutions Pvt. Ltd)

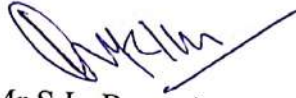
The following details are discussed with the bidder. Questions raised by the bidder and the following clarification are given:

- a. M/s. Advent Technology & M/s. RAC IT Solutions Pvt. Ltd. representative raised a query about How to submit the technical and financial bid?  
The response given by the HBCSE Members that bidders have to submit their technical and financial bid to cover on the GeM portal online.
- b. M/s. Advent Technology has raised a query related to the technical specification of the laptop ?The response given by HBCSE Member was as per our required technical specifications, we require the specified specifications only or it can be higher than the required specification but we are not accepting laptops with lower specifications than the required specification.
- c. M/s. Advent Technology & M/s. RAC IT Solutions Pvt. Ltd. raised a query related to EMD? The HBCSE Members response was EMD should be compulsory. When the order is placed, we will disburse the EMD to the unsuccessful bidder.
- d. HBCSE Members instructed both M/s. Advent Technology & M/s. RAC IT Solutions Pvt Ltd that successful bidder should submit a Performance Bank Guarantee for 38 Months.
- e. Both M/s. Advent Technology & M/s. RAC IT Solutions Pvt. Ltd. were asking for supporting documents for technical evaluation?  
The HBCSE Members have responded by briefly explaining the required documents along with additional terms and conditions.
- f. M/s. RAC IT Solutions Pvt. Ltd asked about GST Exemption?  
HBCSE Members responded that we don't have such an Exemption regarding GST.

- g. HBCSE Members have briefly explained Make In India (MII) Clause and suggested M/s. Advent Technology & M/s. RAC IT Solutions Pvt. Ltd. to concert with OEM and fill MII document accordingly.
- h. There were no further doubts raised by the bidder's representatives and the meeting was concluded at 3:45 p.m.



(Mr. Rupesh Nichat)



(Mr.S.L. Rasam)



(Mr. Hemant Mandlik)