HOMI BHABHA CENTRE FOR SCIENCE EDUCATION
Tata Institute of Fundamental Research
V.N. Purav Marg, Mankhurd, Mumbai – 400 088.

Advertisement No. 04/2026

Homi Bhabha Centre for Science Education, Tata Institute of Fundamental Research, Mumbai, invites applications for the Walk-in Selection process for the following project/ trainee posts at HBCSE, Mankhurd, Mumbai.

Abbreviation: UR – Unreserved; OBC – Other Backward Class

Designation	No. of Post & reservation	Honorarium/ Stipend	Age Max.
Project Scientific Assistant- B	02 (UR)	Rs. 65700/- (Incl. of HRA Rs. 9558/-)	28 years
Project Work Assistant	02 (UR)	Rs. 33200/- (Incl. of HRA Rs. 5400/-)	28 years (UR)
	01 (OBC)		31 years (OBC)
Library Trainee	01 (UR)	Rs. 22000/-	28 years

(I) PHYSICS OLYMPIAD PROGRAMME

Project Scientific Assistant- B, Unreserved – 1 Post
Walk-in-Selection Date & Time: 11/12/2026, 09.00 a.m. to 10.00 a.m.

Essential Qualification:

1. Full time Science Graduate (B.Sc./ B.S.) in any stream of Physics, Applied Physics, Engineering Physics, Electronics or Instrumentation from a recognized University/ Institute with aggregate of 60% marks or equivalent CGPA.
2. Knowledge of use of personal computers and their applications.

Desirable Qualification & Experience:

1. M.Sc./ M.S. in Physics, Applied Physics, Engineering Physics, Electronics or Instrumentation with an aggregate of 60% marks or equivalent CGPA with aggregate of 60% marks or equivalent CGPA in Graduation.
2. Experience in any programming language.

Job Description:

1. To design and develop theoretical/experimental problems, demonstrations, and educational material at the higher secondary level and undergraduate level
2. To provide academic and administrative assistance to workshops/programmes on science activities of the Centre.
3. To assist in laboratory activities of the HBCSE Physics cell.
4. Any other work assigned by the supervisor.

(II) BIOLOGY OLYMPIAD CELL

Project Scientific Assistant- B, Unreserved (UR) – 1 Post
Walk-in-Selection Date & Time: 17/11/2026, 09.00 a.m. to 10.00 a.m.

Essential Qualification:

1. Full time Science Graduate (B.Sc.) in Microbiology/ Botany/ Zoology/ Life Sciences/ Biotechnology/ Biochemistry from a recognized University/ Institute with aggregate of 60% marks or equivalent CGPA.
2. Knowledge of use of personal computers and its applications.

Freshers are eligible to apply for the post.

Desirable Qualification:

1. M.Sc./ Integrated M.Sc. in Microbiology/ Botany/ Zoology/ Life Sciences/ Biotechnology/ Biochemistry with aggregate of 60% marks or equivalent CGPA in Graduation.
2. Proficiency in English and/or experience with science outreach.

Job Description:

1. To develop and standardize challenging experiments in various disciplines in Biology.
2. To assist biology cell members in various other activities and organization of the programs of the Cell.
3. Any other work assigned by the supervisor.

Candidates are encouraged to visit institutional and departmental website to get to know more about our activities.

https://www.hbcse.tifr.res.in/
https://bio.hbcse.tifr.res.in/

(III) ADMINISTRATION

Project Work Assistant, Unreserved (UR) – 1 Post
Walk-in-Selection Date & Time: 18/11/2026, 09.00 a.m. to 10.00 a.m.

Essential Qualification & Experience:

1. Passed S.S.C. OR Equivalent from a recognized Board.
2. Minimum one year of experience in office work, such as filing, photocopying, clerical work, etc.

Desirable Qualification & Experience:

1. Candidates with 'Library Certificate Course' will be preferred.
2. Basic computer knowledge and familiarity with MS Office, email, and data entry.
3. Candidates with experience in library work like shelving books, shelf reading, book processing etc. will be preferred.

Job Description:

1. Assist in shelving and arranging library materials, circulation activities, filing, photocopying, printing, data entry, and processing of newly received library materials.

2. Maintaining vigilance, cleanliness, and general upkeep of the library, its resources, and reading areas.
3. Assisting in stock verification and maintaining records of library holdings.
4. Assisting in routine computer-based library work and updating records under the guidance of Library Staff.
5. Any other work assigned by the Supervisor.

The selected candidate will have to work in shifts and on Saturdays, Sundays and other public holidays.

(IV) ADMINISTRATION

Project Work Assistant, Unreserved (UR) – 1 Post
Walk-in-Selection Date & Time: 18/11/2026, 09.00 a.m. to 10.00 a.m.

Essential Qualification & Experience:

1. Passed S.S.C. OR Equivalent from a recognized Board.
2. Minimum one year experience.

Desirable Qualification & Experience:

1. 10 + 2 qualification.
2. Should have experience as attendant in a reputed organization.

Job Description:

1. To attend phone calls, record keeping, filling paper, movement of files from one section to another, photocopy etc.
2. Arrangements of various programs of the Centre.
3. Should be familiar with the use of computer/ email correspondence/ Printer/ Scanning machine.
4. Any other work assigned by the supervisor.

Graduate candidates need not apply for this post.

(V) ASTRONOMY CELL

Project Work Assistant, Other Backward Class (OBC) – 1 Post
Walk-in-Selection Date & Time: 25/11/2026, 09.00 a.m. to 10.00 a.m.

Essential Qualification & Experience:

1. Passed S.S.C. OR Equivalent from a recognized Board.
2. Minimum one year experience.

Desirable Qualification & Experience:

1. Preference will be given to candidates with H.S.C. (any stream) with a minimum of overall 60% marks.
2. Basic knowledge of handling, operating, troubleshooting and maintaining telescopes, optical instruments and other scientific and laboratory equipment.
3. Basic knowledge of computers and commonly used software for data entry, documentation and astronomical observation or analysis.

4. Experience in an astronomy/physics laboratory, observatory, science centre or related places of work.
5. Reasonable communication skills in English.

Job Description:

1. To assist the staff and students in astronomy-related activities, including handling and setting up telescopes, optical instruments and other equipment.
2. To assist in the preparation and maintenance of telescopes, observational astronomy equipment and other instruments used for the Astronomy Olympiad Programme.
3. To maintain detailed records of telescopes, astronomical instruments, equipment, consumables and other programme-related materials.
4. To assist in setting up and conducting observation sessions, practical activities, demonstrations and training programmes.
5. To assist in the preparation, packing, transportation and deployment of equipment for astronomy camps, workshops, examinations and other Astronomy Olympiad activities and join for astronomy outreach visits.
6. To carry out basic troubleshooting and minor repairs of telescopes, optical instruments, mounts, electronic accessories and other simple equipment.
7. To assist in maintaining and organizing digital and physical records, photographs, observations and other documentation related to the Astronomy Olympiad Programme.
8. To fabricate or modify simple custom parts/components using basic hand tools and other available equipment, as required.
9. Occasional requirement to work on weekends/holidays as per schedules of different HBCSE programmes.
10. Any other work assigned by the supervisor.

The OBC candidates are required to produce the certificate in the prescribed format only. The prescribed format for the OBC certificate: https://www.hbcse.tifr.res.in/get-involved/work-at-hbcse/obc-certificate-format.pdf/

(VI) LIBRARY SECTION

Library Trainee, Unreserved (UR) – 1 Post
Walk-in-Selection Date & Time: 19/11/2026, 09.00 a.m. to 10.00 a.m.

Essential Qualification:

Graduate from recognized University/Institute (Science Preferable) and BLiSc (Bachelor's degree in Library & Information Science) from recognized University/Institute.

Desirable Qualification:

1. MLiSc (Master degree in Library & Information Science) from recognized University/ Institute.
2. Knowledge of KOHA and DSpace

Job Description:

1. Shelving books, managing the circulation desk, processing books, journals, and other library materials.
2. Accessioning, classification and data entry of books and other materials.
3. To provide reference services to the users, retrieval of information from digital databases and helping in other regular activities of the library.
4. Assisting in stock verification, record maintenance, user orientation, and other library activities.
5. Any other work assigned by the supervisor.

The selected candidate will have to work in shifts and on Saturdays, Sundays and other public holidays.

General Conditions:

1. In case Universities/Board award letter grades/CGPA/OGPA, the same will have to be indicated as an equivalent percentage of marks as per the norms adopted by the University/Board. In the absence of the same, the candidature will not be considered (while submitting original documents for verification, the candidates will have to produce the norms of the University/Board for conversion of grades/CGPA/OGPA to equivalent percentage of marks).

2. Sr. No. (I) to (V) are temporary posts for one year and can be extended up to one or two more years based on the requirement and performance of the candidate.

3. Sr. No. (VI) is temporary post for one year.

4. The applicant's age must not exceed the prescribed limit as on the Walk-in-Selection date. Age relaxation as per rules.

5. Posts for General Category (Unreserved) – candidates from SC/ST/OBC/EWS categories can also apply.

6. SC, ST and OBC candidates applying for unreserved posts are not eligible for age relaxation.

7. OBC Candidates should produce a valid copy of the Non-Creamy Layer Certificate issued by the competent authority in the Govt. of India format. The OBC Non-Creamy Layer certificate in GOI format should be preferably for the current financial year on the date of the closing date of recruitment process or utmost not earlier than one year from the date of the closing date of recruitment process.

8. Project/ Trainee staff will not be entitled for Institute provided accommodation.

9. Please apply online through the **'Application Form'** here : https://temprecruit.hbcse.tifr.res.in/
Take a printout of the duly filled 'Application form', along with the required enclosures and bring it at the time of the walk-in selection process.

10. All documents/ enclosures should be self-attested. Soft copies in any form will not be accepted.

11. Corrigendum/Addendum if any, will be published on HBCSE's website only.

HBCSE reserves the right to conduct written tests, skill tests and the interviews or postpone or cancel the entire selection process. Canvassing in any form shall disqualify the candidate.

Before applying for the post, the candidate should ensure that she/ he fulfills the eligibility and other criteria. The Centre would be free to reject applications not fulfilling the requisite criteria, at any stage of recruitment, and if erroneously appointed, such candidates shall be liable to be terminated from service.

HBCSE-TIFR reserves the right to restrict the number of candidates for the recruitment process to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement.

Sd/-
Head Administrative Operations