

HOMI BHABHA CENTRE FOR SCIENCE EDUCATION

Applications / CVs invited for the position of ‘**Female Supervisor**’ at Gulmohar, Child Care Centre at Homi Bhabha Centre for Science Education (HBCSE) on contractual basis.

HBCSE invites applications/cvs for the post of Supervisor (Highly Skilled Category) at Gulmohar, Child Care Centre on contractual basis. Gulmohar is a Child Care Centre on the HBCSE premises, open to children ages 6 months to 12 years (infants, toddlers, and school-going).

Presently, we aim to provide the best primary care to the children of DAE staff and any official visitors on campus.

Essential Qualifications and Experience

- Graduate in any stream.
- Candidates with training in Montessori, diploma in child psychology, training in human resource management will be preferred.
- Candidate should have excellent oral and written communication skills in English, Marathi and Hindi.
- Minimum Experience: 3-10 years of experience in Day Care/ Montessori/ Childcare services/ Pre-School as Administrator or Coordinator.

Description of job responsibilities

- The supervisor should be qualified professional with pleasant personality, marketing mindset and good communication skills who can multitask with Centre operations, lead generations and parents’ queries.
- The Supervisor should be able to provide a safe nurturing and stimulating environment for children and engage the children in age-appropriate activities and ensure their well-being and overall Child development.
- Teach and demonstrate concepts from Physics, Chemistry, and Biology up to the 10th standard through a hands-on approach.
- The Supervisor is also expected to assist in routine tasks to ensure the smooth operation of the Centre.

Salary commensurate with experience

Nature of the Position

- This is a purely contractual position.
- Salary will be from the third party.

Last date to send CVs -

Date: 31st July 2026

Send cvs on Email: recruitment@hbcse.tifr.res.in

Sd/-
(Pragati Dandekar)
Head Administrative Operations