

HOMI BHABHA CENTRE FOR SCIENCE EDUCATION
ESTABLISHMENT

Walk-in-Interview

Ref: HBC/EST/PA/

February 24, 2020

Notice No: 04/2020

Homi Bhabha Centre for Science Education (TIFR), Mumbai hereby invite applicants for Walk-in-Interview for one position of “Project Assistant” (UR) for Administration to work in HBCSE.

Date & Time of Interview: Friday, 27 March, 2020

Time: 9:00 a.m. to 10:30 a.m.

PROJECT ASSISTANT – 1 Position (UR)

Qualification: 1) The applicant should be a **Graduate** with minimum 50% marks or equivalent CGPA of any recognized University.
2) Familiar with use of computers and their applications for administrative matters and correspondence.
3) Spoken and written knowledge of English.

Experience: Minimum 1 year experience in clerical work in Administration.

The position is purely temporary, for one year in the first instance and extendable by one or two more years based on the performance of the candidate. A consolidated honorarium Rs. 28,000/- (inclusive of HRA Rs. 4,600/-) will be paid.

Age: Below 28 years.

Instructions for applicants: Please download ‘Application Form’ here. Bring ‘Application Form’ duly filled in all respect with enclosures at the time of interview.

Applicants in Govt. / Semi-Government / Public Sector undertakings /Autonomous bodies must bring No Objection Certificate from their Reporting Officer.

Outstation candidates belonging to SC/ST are entitled for Ordinary/Mail/Express second class return railway fare by shortest route only on production of railway ticket. This concession is not applicable to those SC/ST candidates who are already in Central/State Govt. service.

Venue: HOMI BHABHA CENTRE FOR SCIENCE EDUCATION, T.I.F.R., (Next to Anushaktinagar Bus Terminus), V. N. Purav Marg, Mankhurd, Mumbai 400 088. To reach the Centre you may come by train to Mankhurd (Harbour Line) or take BEST Bus routes, 21 Ltd. from Dadar (E), 92 Ltd. or 521 Ltd. from Dadar (W), 360 from Kurla or 352 from Sion.

Sd/-

(A.M. Abhyankar)
Head, Administration

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