

HOMI BHABHA CENTRE FOR SCIENCE EDUCATION
ESTABLISHMENT

Walk-in-Interview

Ref: HBC/EST/PA/

October 25, 2019

Notice No: 12/19

Homi Bhabha Centre for Science Education (TIFR), Mumbai hereby invite applicants for Walk-in-Interview for one position of "Project Assistant" to work at Accounts Section in HBCSE.

Date & Time of Interview: Wednesday, 13 November, 2019 Time: 9:00 a.m. to 10:30 a.m.

PROJECT ASSISTANT – 1 position (OBC)

- Qualification:**
- 1) The applicant should be a **Commerce Graduate** with minimum 50% marks or equivalent CGPA of any recognized University.
 - 2) Familiar with use of computers and their applications for accounts/ administrative matters and correspondence.
 - 3) Spoken and written knowledge of English.

Experience: Minimum 1 year experience in clerical work in Accounts/ Administration.

The position is purely temporary, for one year in the first instance and extendable by one or two more years based on the performance of the candidate. A consolidated honorarium Rs. 28,000/- (inclusive of HRA Rs. 4,600/-) will be paid.

Age: Below 28 years. (Relaxation in the upper age limit by 3 years. i.e. upto 31 years applicable as per rules)

Instructions for applicants: Please download 'Application Form' here. Bring 'Application Form' duly filled in all respect with enclosures at the time of interview.

OBC Caste Certificate format - <http://www.hbcse.tifr.res.in/advt/obc-caste-certificate/>

Applicants in Govt. / Semi-Government / Public Sector undertakings /Autonomous bodies must bring No Objection Certificate from their Reporting Officer.

Venue: HOMI BHABHA CENTRE FOR SCIENCE EDUCATION, T.I.F.R., (Next to Anushaktinagar Bus Terminus), V. N. Purav Marg, Mankhurd, Mumbai 400 088. To reach the Centre you may come by train to Mankhurd (Harbour Line) or take BEST Bus routes, 21 Ltd. from Dadar (E), 92 Ltd. or 521 Ltd. from Dadar (W), 360 from Kurla or 352 from Sion.

Sd/-
(A.M. Abhyankar)
Head, Administration

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